

11th March 2021

Our Ref: BKn/JL/3020

Your Ref:

Dear Parent / Carer,

Re: Year 7 and Year 8 Parents' Evening - Online Appointment Booking

I would like to invite you to attend our Year 7 and Year 8 Parents' Evening on Wednesday 24th and Thursday 25th March 2021, from 3:20pm to 5:30pm. This is an opportunity for you to meet online, via video call, your child's tutor to discuss their current progress.

As we are not able to conduct parents evening on site currently, we have introduced a new, easy to use online appointment booking system called SchoolCloud. This allows you to choose your own appointment times with your child's tutor, and you will receive an email confirming your appointments.

Appointments can be made from Monday 15th March and will close on Tuesday 23rd March. Should you wish to make any changes after this time please contact the Academy Reception.

Please visit <https://rsaa.schoolcloud.co.uk> to book your appointments. A short guide on how to register, make a booking and access the video appointments is included with this letter.

We look forward to seeing you soon.

Yours sincerely,



Mr B Knight
Vice Principal

Encs.