

17th December 2020

Our Ref: BK.SL.0364

Your Ref:

Dear Parent/Guardian,

Re: Y11 Parents Evening - Online Appointment Booking

I would like to invite you to our virtual Y11 Parents' Evening on Wednesday 13th and Thursday 14th January 2021, from 3:30pm to 6:00pm. This is an opportunity for you to meet online, via video call, your child's teachers to discuss their current progress.

What can I expect from a Virtual Parents' Evening?

Although the appointments are virtual, we expect our Virtual Parents Evening to follow the same format as a normal parents evening where you have a valuable opportunity to discuss with your son/daughter's subject teachers the following:

- The start they have made in their subjects and progress so far towards their Target Grade.
- Their Attitude to Learning.
- Guidance on how to support your child's progress moving forward.

As usual, we would welcome the attendance of your child for the virtual parents evening appointments.

When will the appointments take place?

Instead of one evening; we will be holding two sessions. This is so we can provide flexibility to parents and staff.

Appointments will last for 5 minutes and you will automatically be moved onto your next appointment at the end of the 5 minutes. Please see the attached instructions on how to access and use the software in more detail.

Appointments can be made from Friday 18th December and will close on Monday 11th January. Should you wish to make any changes after this date please contact the Academy Reception.

Please visit <https://rsaa.schoolcloud.co.uk> to book your appointments. A short guide on how to register, make a booking and access the video appointments is included with this letter.

How do I make appointments?

Please be aware that appointments are on a first come, first served basis and some staff will have multiple teaching sets to see so may not be able to see everyone they teach.

How do I use the software for Virtual Appointments?

Please see the attached instructions on how to access your virtual parents evening appointments.

If you do not have access to the internet and wish for your child's appointment to be booked for you then please contact us in January so we can make the necessary arrangements.

We recognise that this is a new approach to parents evening for both teachers and parents and we would welcome your patience and understanding as we navigate this new system. If you have any further questions then please contact us on info@rsaacademy.org

We look forward to seeing you soon, and in the meantime have a lovely Christmas.

Yours sincerely,



Mr B Knight
Vice Principal

