

17th July 2020

Our Ref: CP.KH

Your Ref:

Dear Parents/Carers,

Re: Return to School – Yr 12 & 13

Thank you for your support whilst we have been working together to maintain your child's learning through this global pandemic. We are very pleased to have all our students back in school in September.

There are changes to the Academy day to make sure that we all stay safe. These are very similar to the procedures that your child followed in their face to face sessions this term. In order to maintain social distancing and to prevent any spread of Covid-19, the school day will start and end at different times for each year group. They will have to enter and exit the academy at a designated entrance. Students will be expected to maintain social distancing whilst in school. Students will only be allowed into school at their timetabled time. If you have siblings in more than one-year group each should still only attend at the time allocated to them.

On the days that students have PE or Dance they should wear their PE kit as they will not be able to change in school. In order to make sure that students are warm, they should wear their RSA sports kit if in Year 13, or black t-shirt and tracksuit bottoms or black sports leggings if they are in Year 12. On these days only, students are also able to wear a plain black sports jumper or a plain black jumper. Hoodies are not permitted. Students will be expected to return home to change into appropriate dress if they do not adhere to the professional dress code.

Year 12 and 13 students will join us on **Thursday September 3rd at 8.45am**. They will enter through the right hand side gate. They will make their way to the external door at the bottom of the green block, where they will be directed to their tutor room. **They will finish school at 3.00pm**. Further details, including a map, will follow closer to the time.

For the foreseeable future, Year 12 and 13 will be based on the second floor of the green and blue blocks. They will be taught in designated 6th form classrooms throughout the day; specialist teachers will come to the students' classrooms to teach them. Students will spend break and lunch time in the theatre. Each year group will have their own designated toilet block.

The timing of the school day **from Thursday 3rd September** for Year 12 and 13 has changed and looks like this:

Year 12 and 13		
Arrival	8.45am	Please use the right-hand side gate only
Lesson 1	9.10am	In your classroom
Break	10.10am	In the theatre
Lesson 2	10.30am	In your classroom
Lesson 3	11.30am	In your classroom
Lunch	12.30pm	In the theatre
Lesson 4	1.00pm	In your classroom
Lesson 5	2.00pm	In your classroom
Depart	3.00pm	Please use the right-hand side gate only

Students are arriving at different times, so please ask your child not to wait outside the school to meet their friends.

The only lunches that will be available at this time will be grab bags. The canteen will be closed at break time. We do not accept cash at school anymore. This means that you must have money in your account for food and drink. You can do this through your School Gateway account online via the school website. Students will not be able to bring cash into school to top up their account. There will be no enrichment activities after school at the start of term.

Students will be instructed to follow all hygiene measures that are designed to prevent the spread of Covid-19. They will be asked to hand sanitise at the entrance to the building and each time they enter or exit a classroom. They will be reminded to wash their hands for at least 20 seconds when visiting the toilet. We have employed additional cleaners to clean all contact points and common areas. We have staggered break and lunch times to allow half an hour between each year group bubble in order to clean all areas thoroughly. Tissues will be available in all rooms.

Students should travel to school by foot or cycle if possible. If you are driving your child to school, please drop them in the turning circle at the front of school. Please avoid public transport if possible. Students travelling by public transport will need to wear a mask for the duration of their journey. Students will need to dispose of their mask safely in the bins provided before coming into school or keep them safely in a plastic bag within their school bag. In line with latest guidance, masks are not to be worn outside and then worn into school.

All students will be asked on entry if they have any symptoms of Covid-19. These are a new cough, a raised temperature and a loss of smell and taste. Students will not be allowed on site with any of these symptoms. If your child develops symptoms at school, they will be isolated, and you will be asked to collect them straight away. The first aider will be wearing full PPE and will provide a letter outlining the need to get a test. Your household will have to self-isolate whilst waiting for the results of the test. If the test is positive your household will need to self-isolate for 14 days. If the test is negative your child can return to school and you can stop self-isolating.

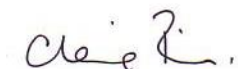
If a student or member of staff in a year group bubble test positive for Covid-19, the bubble will be sent home to self-isolate for 14 days.

We will keep all of our school systems under review in order to keep your child safe. We will only relax these measures when it is safe to do so.



Thank you for your support. We are really looking forward to seeing our new 6th form community.

Best wishes,



Claire Price
Principal

Students are expected to wear professional dress as outlined below:

PERMITTED	NOT PERMITTED
A smart, tailored suit	Denim jeans (blue/black)
Tailored waistcoats	Hoodies
A formal, collared shirt and tie	Trainers
Tailored trousers (black, grey or navy)	Skinny trouser/jeans
Smart, formal shoes (black)	Leather jackets
A tailored matching jacket is optional	Clothing of transparent material
Smart v-neck jumper	No sleeveless tops or vests
Blouse or shirt	Vests, strappy or backless tops
Tailored pencil skirts (knee length)	Mini-skirts, bandage skirts,
Tailored trousers (black, grey or navy)	Short dresses i.e. skater dresses
Formal shoes (court shoes)	Leggings, skinny jeans or $\frac{3}{4}$ length trousers
Tailored shift dresses (knee length)	Open toe shoes
Tights (hosiery)	High heel shoes (4" or higher)
Nail varnish of appropriate colour	Leather jackets
One ring only	Gilets
One watch only	Denim or leather clothing
One pair of stud earrings only	Facial piercings
One bracelet only	Visible tattoos
One understated necklace only	Excessive make-up
	Fake tan
	Hair colour that is not natural