

17<sup>th</sup> July 2020

Dear Parent / Carer,

**Re: A Level Results Day**

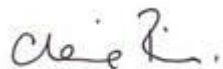
Your child will be able to collect their A Level results at 10:00am on Thursday 13th August 2020. Results will be available from the Sports Hall. We will still be observing the strict COVID-19 guidance on this day, so if your child or anyone in your household is displaying symptoms of the virus (fever, a new continuous cough or loss or change of taste or smell), it is essential your child or anyone in your household does not attend. Students will enter through the main gate and will be required to maintain 2m distancing at all times. Students will then be directed to enter via the Sports Hall to get their results. If someone else other than your child will be collecting the results, they must provide a permission letter signed by your child and have some form of identification. In the event that no-one is able to attend to collect your child's results, we can arrange for them to be posted home. Please email Katie Machin, our Examinations Manager, at [machin.k@rsacademy.org](mailto:machin.k@rsacademy.org) to organise postage. A copy of the additional COVID-19 health and safety guidance is attached to this letter.

Members of staff from our Sixth Form team will be on hand to offer guidance and support. We will also have other careers advisers present on the day who are able to support your child in their next steps.

It is also very important that on this day all resources and equipment, including student laptops and chargers are returned to school in good condition. These can then be passed onto our new Year 12 cohort next year.

We look forward to seeing your child on results day. In the meantime, I hope that you have a lovely summer break.

Best wishes,



**Claire Price**  
**Principal**

## Additional information for students attending school for A Level Results Day

### No child should attend school if they have any of the below symptoms:

- **High temperature** – this means feeling hot to touch on your chest or back
- **New, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours
- **Loss or change to your sense of smell or taste** – this means that you cannot smell or taste anything, or things smell or taste different to normal
- If your child becomes seriously ill or their life is at risk, it is strongly recommended to contact **NHS 111**.

### COVID-19 Exposure

- If you believe that your child has been exposed to COVID-19 (been in direct contact with somebody with a positive diagnosis) they must not attend results day. Arrangements can be made for results to be posted home.

### Drop off / Arrival

- Students should walk or cycle to school if possible. Please do not use public transport if it can be avoided.
- If you are driving your child to school, please drop your child off in the car park outside of the main gates. Please adhere to the 2 metre social distancing guidelines.
- Parents/carers will not be permitted to enter the school site.
- There will be a staff member to welcome your child at the entrance gate.

### Collection / Depart

- Students should walk or cycle from school if possible. Please do not use public transport if it can be avoided.
- Please collect your child in the car park outside of the main gates during the strict timings assigned to the group. Please adhere to the 2 metre social distancing guidelines.
- There will be a member of staff on the exit gate.

### Students Entering the Building Procedures

- The students are met at the main gate by a member of staff to avoid contact with the gate.
- The students are met by a second member of staff at the 'crossroads' on the main path and directed to stand 2 metres apart along the path to the Academy.
- On entering the theatre, students sign in and use the hand gel provided.
- Students will be supervised entering the sports hall and will be directed to a table to collect their results envelope.

### Students Departing from the Building Procedures

- Students will be asked to sanitise their hands with alcohol gel on exit.
- Students will be asked to walk along the path towards the exit gate once they have left the sports hall.
- A member of staff will be on the main gate to supervise students leaving.

### PPE / Face coverings

- Government guidance does not recommend wearing a face covering or face mask in schools or education settings.

## Becoming ill when in school – COVID-19 related

- If your child becomes ill while they are in school and display the symptoms of COVID-19, they will be placed into a separate room that is isolated from everyone else.
- Staff will wear Personal Protective Equipment (PPE) while looking after them.
- You will be called to collect your child.
- Only one parent is allowed to collect their child from school.
- Anyone displaying symptoms of COVID-19 must self-isolate for 7 days. All members of the household must self-isolate for 14 days.
- Anyone with symptoms of COVID-19 is strongly encouraged to have a COVID-19 test and use the track and trace process (details are available on the Academy's website).

## Becoming ill when in school – Not COVID-19 related

- If your child becomes ill while in school but **does not** display COVID-19 related symptoms, you will be called to collect your child.
- Only one parent is allowed to collect their child from school.