

To: All Parents / Carers

24th March 2020

Our Ref: CP.KH.2389

Your Ref:

Dear Parent/Carer,

Re: Supporting your child working at home

As you know, we have sent homework for your child for 3 weeks. This is on paper. The aim of this is to maintain students' learning at the same time as preparing to move over to our online learning using Teams.

In 3 weeks' time, all learning will be available on Teams. Please make sure that Teams is up and running on your device. Help sheets for installing Office 365 have been sent out and are also available on our website. Office 365 is free for all of our students. If you are having problems installing Office 365 please email the IT helpdesk for support on help@centralsaacademies.co.uk

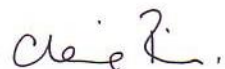
From tomorrow, Wednesday 25th March, please can you make sure that your child logs on to Teams at the times specified in the timetable attached. This is the time that teachers are available to answer questions or to give support for learning. It is also part of our essential work in making sure that all of our students are safe, as we will inform the Year Team Leaders about any students who do not participate in online work so that we can make contact with home to check that all is well.

From Monday 30th March Years 7-11 will have two PSHE sessions in Teams. These will be supported by form tutors at 11.30am – 12 noon on Monday and Thursday. This will help to support students through this difficult time. This session is compulsory for all students.

Thank you for your continuing support.

Please keep safe and look after each other.

Yours sincerely,



Claire Price
Principal

Online Support Schedule

		9am-10am	10am-11am	11am-11:30am	11:30am-12pm	12pm-1pm	1pm-2pm	2pm-3pm
Monday	Students	Complete activities in line with weekly work overview (1hr work in this session)			PSHCE Activity		Complete activities in line with weekly work overview (1hr work in this session)	
	Staff Support		Academic Check-In: Y7: - Y8: - Y9: - Y10: Maths Y11: English		Tutors Online (via Microsoft Teams)			Academic Check-In Y7: Maths Y8: English Y9: Science Y10: - Y11: -
Tuesday	Students	Complete activities in line with weekly work overview (1hr work in this session)					Complete activities in line with weekly work overview (1hr work in this session)	
	Staff		Academic Check-In Y7: - Y8: - Y9: - Y10: Science Y11: Maths					Academic Check-In Y7: English Y8: Science Y9: Maths Y10: - Y11: -
Wednesday	Students	Complete activities in line with weekly work overview (1hr work in this session)					Complete activities in line with weekly work overview (1hr work in this session)	
	Staff		Academic Check-In Y7: - Y8: - Y9: - Y10: English Y11: Science					Academic Check-In Y7: Science Y8: Maths Y9: English Y10: - Y11: -
Thursday	Students	Complete activities in line with weekly work overview (1hr work in this session)			PSHCE Activity			Complete activities in line with weekly work overview (1hr work in this session)
	Staff		Academic Check-In Y7: - Y8: - Y9: - Y10: Maths Y11: English		Tutors Online (via Microsoft Teams)			Academic Check-In Y7: - Y8: - Y9: - Y10: - Y11: -
Friday	Students	Complete activities in line with weekly work overview (1hr work in this session)				Complete activities in line with weekly work overview (1hr work in this session)		
	Staff		Academic Check-In Y7: - Y8: - Y9: - Y10: English Y11: Maths					Academic Check-In Y7: - Y8: - Y9: - Y10: Science Y11: Science