

12<sup>th</sup> March 2020

Dear Parent/Carer,

**Re: Academy Update**

I would just like to inform you about steps we are taking in relation to the global pandemic of Covid-19, or coronavirus.

The first steps we are taking relate to hygiene. Students and staff are reminded to follow basic hygiene practices. Visitors to the school are asked to confirm that they have not visited a category 1 or 2 country, nor been in contact with a confirmed case of Covid-19.

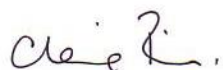
I am following all advice from the DfE, Public Health England and the NHS. We will inform parents if there has been any confirmed cases of Covid-19 in school in line with guidelines.

We are in the advanced stages of preparing for any enforced government closure of the school and will be in touch to explain how we will continue to provide work for your child and how we will maintain contact. In the meantime, please could you ensure that we have your correct email and phone number as these will be the quickest way for us to contact you. I have attached our current data sheet for your child. I would be most grateful if you could check your details and inform us of any changes. It is vital we have correct telephone numbers and an email address.

Please contact us, via attendance, on the above telephone number above option 1 if your child has been in contact with a confirmed case of Covid-19 and has been advised to self-isolate. I attach the guidelines to reduce your risks and what to do if you suspect you or your family may have symptoms of Covid-19.

Thank you for support

Yours sincerely,



**Claire Price**  
**Principal**