

**SUMMARY OF SLT ROLES AND RESPONSIBILITIES**

**CRSAAT Executive Principal (CEO)**

<b>Strategic:</b> <ul style="list-style-type: none"> <li>• See scheme of delegation</li> </ul>	<b>Operational:</b> <ul style="list-style-type: none"> <li>• See scheme of delegation</li> </ul>	<b>Line Management:</b> <ul style="list-style-type: none"> <li>• Principal</li> <li>• HR/Administration (Strategic only) CSm</li> <li>• Business and Finance (Strategic Only)</li> </ul>
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**PRINCIPAL OF THE RSA ACADEMY**

<b>Strategic:</b> <ul style="list-style-type: none"> <li>• SIP Plan/ Recovery Plan Leadership &amp; Management</li> <li>• Overall effectiveness: the quality and standards of education</li> <li>• Raise profile &amp; status of the Academy in the local and wider community</li> <li>• Performance Management</li> <li>• SEF Leadership &amp; Management</li> <li>• SEND &amp; Inclusion</li> <li>• Staff professional conduct Policy &amp; Procedures</li> <li>• Leadership &amp; Management Coaching for SLT</li> <li>• Risk Register</li> <li>• Recruitment of teaching &amp; support staff</li> </ul>	<b>Operational:</b> <ul style="list-style-type: none"> <li>• Staffing model</li> <li>• Performance Management Moderations</li> <li>• SIP Plan Leadership &amp; Management Section</li> <li>• SEF (overview and Leadership and Management)</li> <li>• SEND Policy &amp; Practice</li> <li>• Working with Trust &amp; CEO on Financial Planning &amp; Estate Management</li> <li>• S2S Planning with Trust SIL</li> <li>• Financial Planning</li> </ul>	<b>Line Management:</b> <ul style="list-style-type: none"> <li>• Senior Vice Principal for Curriculum &amp; Assessment (HTa)</li> <li>• Vice Principal Inclusion (SK)</li> <li>• Vice Principal T&amp;L (AH)</li> <li>• AP KS5 (NBT)</li> <li>• CS (HR Manager)</li> <li>• KHi (Business Manager)</li> </ul>
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Senior Vice Principal (HT) Curriculum & Assessment SLT Link Year 11	Vice Principal (SK) Personal development, behaviour & welfare	Vice Principal (AH) Quality of Teaching & Learning and Professional Development Pupil Premium Champion SLT Link for Year 7	Vice Principal (MR) Maths Lead across Trust SLT Link for Year 9
<b>Strategic:</b> <ul style="list-style-type: none"> <li>• Raising standards lead for Year 11</li> <li>• Curriculum &amp; Staffing Model KS3, 4 &amp; 5</li> <li>• Options/Guided Pathways Strategy KS4 &amp; KS5</li> <li>• KS3 KS4 KS5 Target Setting Policy</li> <li>• Assessment Policy KS3 to KS5</li> <li>• Reporting to Parents Policy</li> <li>• Examinations Policy &amp; Procedures</li> <li>• Strategic lead on MIS and professional development of MIS</li> <li>• Leadership of new courses &amp; specifications for KS4 &amp; KS5</li> <li>• Leadership of BTEC/Vocational Courses</li> <li>• Strategic Lead for School Calendar</li> </ul>	To set, develop and implement policies, plans, targets, practices and procedures related to: <ul style="list-style-type: none"> <li>• Safeguarding</li> <li>• Attendance Inc. Rewards, sanctions and prosecutions.</li> <li>• Behaviour Inc. Rewards, sanctions, alternative provision and exclusions.</li> <li>• Student Support Teams Inc. systems, structures and role of the form tutor.</li> <li>• Admissions Inc. in year transfers and leavers</li> </ul> QA: Student Welfare standards and leadership Inc. Safeguarding PSHCE and student leadership	<b>Strategic:</b> <ul style="list-style-type: none"> <li>• Whole School T&amp;L Strategy                             <ul style="list-style-type: none"> <li>○ TEEP</li> <li>○ KASE – in all academy activities</li> <li>○ Literacy</li> <li>○ HPA/PP non-negotiables</li> <li>○ Assessment for Learning</li> <li>○ Homework</li> </ul> </li> <li>• CPD, including targeted support</li> <li>• Quality Assurance</li> <li>• NQT/ITT/TSA school lead</li> <li>• Induction Programmes for new staff</li> <li>• Pupil Premium Champion</li> <li>• SSIF T&amp;L and leadership strands</li> <li>• Transition Year 6 to Year 7</li> <li>• Strategic overview of policy &amp; procedures for absent staff &amp; cover of lessons including LOA approval &amp; setting of work</li> </ul>	<b>Strategic</b> <ul style="list-style-type: none"> <li>• Leadership of Maths across the Trust</li> <li>• Standards &amp; Leadership of Maths KS3 KS4 &amp; KS5</li> <li>• Maths Intervention Programmes KS3 to KS5</li> <li>• Lead for Wave 1 planning &amp; delivery for all Key Stages in Maths</li> <li>• Attendance &amp; Behaviour for Learning in Maths</li> </ul>

AP (BKN) Data, Exams & Reports SLT Link Year 10	AP (NBT) Raising Standards Lead KS5	AP (Deferred) KS3 & T&L	AP (SL) Safeguarding & Personal Development	AP (SW2) SEND
<b>Strategic:</b> <ul style="list-style-type: none"> <li>Standards setting for the administration and protocols for baseline testing, PPE's for all year groups and terminal exams</li> <li>Data input, collection and reporting whole school</li> <li>Intervention delivery (as determined by the RAP) – attendance and quality</li> </ul>	<b>Strategic:</b> <ul style="list-style-type: none"> <li>Standards &amp; Leadership of KS5</li> <li>Standards setting for the administration and completion of unique components of the IBDP and IBCP; TOK, EE, IA and any other post 16 courses where this is relevant eg Vocational subjects</li> <li>KS5 Intervention Programmes</li> <li>KS5 Attendance &amp; Behaviour for Learning</li> <li>Pastoral Systems &amp; Structures to include Tutor Time for Post 16</li> </ul>		<b>Strategic:</b> <ul style="list-style-type: none"> <li>LAC &amp; young carers and mental health.</li> <li>PSHCE Programme Inc. PSHCE, SMSC, British values and Prevent.</li> <li>Student leadership Inc. School council</li> <li>Rewards &amp; Celebration Inc. reward events &amp; trips and celebration events.</li> </ul>	<b>Strategic:</b> <ul style="list-style-type: none"> <li>Standards &amp; Leadership of SEND</li> <li>SEND statutory compliant documents &amp; policies</li> <li>Internal alternative provision.</li> <li>Partnerships working with external SEN and mental health services.</li> <li>Wave 1 classroom Provision for SEN (with T&amp;L lead)</li> <li>QA SEND</li> <li>Leadership and deployment of the Asst SENCO and AA Team</li> </ul>

AP (DAL) Science	AP (RD) English	AP (Deferred) Maths	Associate AP (KB) Careers, EVC, Enrichment inc RSA Activities SLT Support for Year 8
<b>Strategic:</b> <ul style="list-style-type: none"> <li>Standards &amp; Leadership of Science KS3, 4 &amp; 5</li> <li>Science Intervention Programmes KS3 to KS5</li> <li>Lead for Wave 1 planning &amp; delivery for all Key Stages in Science</li> <li>Attendance &amp; Behaviour for Learning in Science</li> <li>Positive Profiling of the Academy (Media)</li> </ul>	<b>Strategic:</b> <ul style="list-style-type: none"> <li>Standards &amp; Leadership of English KS3, 4 &amp; 5</li> <li>English Intervention Programmes KS3 to KS5</li> <li>Lead for Wave 1 planning &amp; delivery for all Key Stages in English</li> <li>Attendance &amp; Behaviour for Learning in English</li> <li>Accelerated Reader &amp; whole school reading strategy (Years 7, 8 &amp; 9)</li> <li>LRC Development</li> </ul>		<b>Strategic:</b> <ul style="list-style-type: none"> <li>EVC compliance</li> <li>RSA Commitments – World Beyond School: Gatsby Benchmarking for Careers Provision Year 7 through to 13, Policy &amp; Programme</li> <li>RSA Family of Academies project lead</li> <li>Enrichment Programme &amp; participation tracking</li> </ul>